

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section
(www.mole.gov.bd)

No:40.00.0000.011.25.016.16-879

Date: 06/02/1425
20/05/2018

To : Chief Accounts Officer
Ministry of Labour & Employment
CGA Office Bhaban
Segunbagicha, Dhaka.

Subject: Permission to Participate in "Employment Injury Schemes and the Prevention of Occupational Accidents and Diseases" to be held in Turin, Italy from 11-22 June 2018.

The undersigned is directed to convey the permission of the following officials from Ministry of Labour and Employment and Department of Inspection for Factories and Establishments under the Ministry of Labour and Employment to participate in "Employment Injury Schemes and the Prevention of Occupational Accidents and Diseases" to be held in Turin, Italy from 11-22 June 2018. The Particulars of the officials are as below:

1. Mr. Md. Shahjahan Miah, Joint Secretary, Ministry of Labour and Employment, Dhaka.
2. Mr. Ahmed Belal, Assistant Inspector General (Safety), Office of the Deputy Inspector General, Dhaka. (Attachment Head Quarter).
2. The terms and conditions of this permission are mentioned below:
 - i) The visit will commence on 10 June 2018 or from the date of departure;
 - ii) They will leave Italy for Dhaka on 23 June 2018 or on any date nearby;
 - iii) The period including transit will be treated as on duty;
 - iv) They will draw their usual pay and allowances from Bangladesh in local currency;
 - v) On return from abroad they will submit a report to the Secretary, Ministry of Labour and Employment on the activities of the training Programme.
 - vi) All the expenses will be borne by GIZ.
 - vii) They are entitled to draw pocket allowance from Ministry of Labour and Employment and Department of Inspection for Factories and Establishments equivalent to 30% of the comprehensive allowance as instructed in the office memorandum no. AMA/AaBi/Ex.Control-2/2(19)/2000-04/part-1/221(1000) of the Finance Division dated: 9 October 2012(Paragraph 7-Ka and 11) and office Memorandum no. AMA/AaBi/Ex. Control-2/2(19)/2000-04/Part-1/67 of the Finance Division dated: 10 March 2013.
3. This order is issued with the approval of the competent authority.

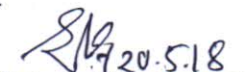

(Shaheen Akhter)
Deputy Secretary (Admin.)
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E-mail: dsadmin@mole.gov.bd

No:40.00.0000.011.25.002.16-879

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20/05/2018

Copy for kind information and necessary action to (not according to seniority):

01. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
02. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka. (**Requested to kindly issue a note verbal in this purpose**).
03. Mr. Md. Shahjahan Miah, Joint Secretary, Ministry of Labour and Employment, Dhaka.
04. P.S to Hon'ble State Minister (Deputy Secretary), Ministry of Labour & Employment, Dhaka.
05. PS to Secretary (Deputy Secretary), Ministry of Labour and Employment, Dhaka.
06. Mr. Ahmed Belal, Assistant Inspector General (Safety), Office of the Deputy Inspector General, Dhaka. (Attachment Head Quarter).
07. Dr. Silvia Popp, Project Manager, EIPS, GIZ, PO Box No-6091, Gulshan, Dhaka-1212.
08. System Analyst, please upload www.mole.gov.bd
09. Accounts Officer, Ministry of Labour & Employment, Dhaka.
10. P.O to Joint Secretary (Admin), Ministry of Labour & Employment, Dhaka.
11. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour & Employment, Dhaka.
12. PA to Inspector General, Department of Inspection for Factories and Establishments, Dhaka.
13. Office Copy.


(Shaheen Akhter)
Deputy Secretary (Admin)